



Orwell Navigation Services
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VHF Channel 68 Call Sign: **Ipswich Port Radio**

SAFETY CHECKLIST – BUNKERING

This safety checklist is to be completed before the commencement of any bunkering or oil transfer operations. The checklist is to be retained on board for inspection by the Harbour Master, on request. The checklist is to be completed fully and the declaration at the bottom signed by both the receiver and supplier of the bunkers or other oil.

The bunkering operation must be adequately supervised, at all times, by a representative of the supplier and receiver.

On completion all hoses are to be adequately drained and bunker pipes blanked.

No fuel tanks are to be filled above 98% capacity.

Ipswich Port Control must be contacted immediately in the event of oil or other pollutant spilling into the water. Failure to do so may result in a prosecution under the Merchant Shipping Act 1995 Section 136(1).

	YES	NO
1. Are NO SMOKING notices positioned and observed?	<input type="checkbox"/>	<input type="checkbox"/>
2. Are adequate fire fighting appliances available?	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there an agreed Ship/Shore communication system?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are the correct type of gaskets in use?	<input type="checkbox"/>	<input type="checkbox"/>
5. Are drip trays in position?	<input type="checkbox"/>	<input type="checkbox"/>
6. Are scuppers and drains effectively plugged?	<input type="checkbox"/>	<input type="checkbox"/>
7. Have transfer rates been agreed?	<input type="checkbox"/>	<input type="checkbox"/>
8. Have emergency shutdown procedures been agreed?	<input type="checkbox"/>	<input type="checkbox"/>
9. Is the vessel securely moored?	<input type="checkbox"/>	<input type="checkbox"/>
10. Is there a supply of counter pollution equipment nearby?	<input type="checkbox"/>	<input type="checkbox"/>
11. Are bunker hoses safely secured at the manifold?	<input type="checkbox"/>	<input type="checkbox"/>
12. Have all unused valves in the bunker system been checked closed and lashed? Are unused bunker connections properly blanked?	<input type="checkbox"/>	<input type="checkbox"/>
13. Are all bunker hoses properly rigged and free from twists?	<input type="checkbox"/>	<input type="checkbox"/>
14. Have port control been advised that the bunkering operation is to take place and that the checklist has been completed?	<input type="checkbox"/>	<input type="checkbox"/>
15. Have Port control been advised that bunkering operations have been completed	<input type="checkbox"/>	<input type="checkbox"/>

Type of Oil delivered

Quantity of Oil Delivered m³

DECLARATION

We confirm that we have checked the items on the checklist and are satisfied that the answers given are correct.

<u>FOR OIL TANKER</u>
COMPANY
NAME
SIGNATURE
TIME & DATE

<u>FOR VESSEL</u>
VESSEL NAME
BERTH
NAME
SIGNATURE
TIME & DATE